Office of Graduate Education – South Dakota School of Mines and Technology

Course Overload Approval for Graduate Students

Thirteen (13) credit hours per semester are considered to be the maximum graduate load. Students wishing to take a higher course load must complete this course overload approval form. Appropriate course loads should be determined in conjunction with the advisor or major professor and should reflect the effort required for students working as GTAs or GRAs.

Student: _____ Student ID: _____

Semester: _____

List each course for this semester and the number of credits for each.

_____
Course prefix, number and name   # credits

_____
Course prefix, number and name   # credits

_____
Course prefix, number and name   # credits

_____
Course prefix, number and name   # credits

_____
Course prefix, number and name   # credits

_____
Course prefix, number and name   # credits

Total Credit Hours for the Semester: _____

Reason for Course Overload:_____

_____

_____

_____
Advisor/Major Professor Signature   Print Name   Date

_____
Dept.Head/Program Coordinator Signature   Print Name   Date

_____
Dean of Graduate Education Signature   Print Name   Date

After all approvals are obtained, bring this signed form to the Office of the Registrar.