

## **Academic Credit Proposal**

Student Name	Student ID
Host University/Program	Major
Advisor Name	Term planned Abroad

## **WORKFLOW**

- Review courses offered in the term you plan to attend the host university. Not all courses are available every semester. Choose more courses than you will actually take, in case a course is cancelled or full. Please note that this is a PRELIMINARY approval and specific credit is not guaranteed.
  - Use the table below to enter the courses and URL's with detailed course information. (Syllabi, descriptions, etc.)
  - Contact the Host University with your questions—start EARLY!
- Review your plan of study with your academic advisor and department. How does the proposed course of study fit in your degree program?
- Provide copy to Ivanhoe International Center; this office will initiate the transfer credit review process in TES. This is preliminary evaluation and does not mean you will get credit.
- Credit is not finalized until the final, official transcript is received and course materials are reviewed and approved upon your return. Talk to your department regarding materials that are required to receive credit. This can include a syllabus, required reading list, projects, tests, etc.

Course #	Course Title	# CR	Course URL