

13 January 2011

Minutes of Faculty Senate Meeting

13 January 2011

Chair Stan Howard called the meeting to order at 11:05 a.m. Senators present: Drs. Jason Hower, Marius Ellingsen, Chuck Kliche, John Dreyer, Bill Cross, Frank Matejcik, PV Sundareshwar, Travis Kowalski, Michael Foygel, David Boyles, Larry Stetler, Chip Tolle, with Thomas Fontaine and Al Boysen (excused)

Upon motion by Chuck with second by Bill, the agenda for today's meeting was approved.

Upon motion by Chuck with second by Bill, the minutes for the 9 December 2010 Faculty Senate meeting were approved.

Report from the Chair

- A. President postpones meeting
- B. COHE Bargaining Update – Dr. Boyles
 - Current 3yr contract expires June 2011, negotiations on going
 - BOR new policy changes are moving to remove negotiable items (notification attached)
 - Non-Renewal policy/procedures implemented
 - Faculty discipline procedures
 - Removing COHE contract appendices
 - T&P committee membership
 - Forcing 12-month payroll to 9-month salary contracts
 - BOR proposing Lecturer-Instructor category of faculty
 - Failed negotiations lead to impasse and fact finding
 - BOR has state right to impose conditions

Reports of Standing Committees

- C. Academic Affairs:
 - Common Exam policy and times (attached) – review overlap for Feb. meeting
 - Basic Science Load review (for February)
 - Some ENGR departments not meeting 16 hours of NATURAL sciences
 - Disagreement across campus on definition of BASIC/NATURAL sciences
 - Identify where the requirement came from
 - Consider issues with respect to potential decrease in credits to graduate
- D. Research and Scholarly Affairs:
 - No Report
- E. Finance and Personnel:
 - No Report
- F. Student Affairs:
 - No Report
- G. University Relations:
 - No Report
- H. Senate Bylaws
 - No Report

Old Business

1. None

New Business

1. Spring Semester Senate Meeting Times
 - 27 January 4pm General Faculty Meeting
 - 10 Feb
 - 17 March
 - 14 April
2. General Faculty Meeting Agenda Items
 - COHE Negotiations Update
 - Academic Affairs Committee Issues
 - Invite Dr. Hrncir to open meeting

Upon motion by Bill, seconded by Chip, the meeting adjourned at 12:05pm.

From: Hoffart, Heather C.
Sent: Thursday, January 06, 2011 9:01 AM
To: ALL STAFF-SD/SDSMT
Subject: December 2010 Board Meeting Policy updates

To Faculty and Staff:

Board of Regents policies updated at the December 2010 BOR meeting are listed below and may be viewed in full at: <http://www.sdbor.edu/policy/policymanual.htm>

3:6 Housing
3:15 Scholarships, Grants and Loans
4:10 Tenure
4:11 Rank and Promotion
4:14 Faculty Discipline & Disciplinary Procedures
4:36 Payroll Practice
4:38 Statement Concerning Faculty Expectations
4:46 NFE Compensation Policy
4:47 Background Checks
5:1 Financial Accounting and Reporting
5:5 Tuition and Fees: General Procedures
5:9 Foundations
5:12 Travel
5:17 Instructional Funding
5:21 System Collection Policy
5:22 Graduate Assistants and Fellows
6:6 Maintenance and Repair
6:7 Building Plaques
~~6:8 Room and Meal Service for Special Groups Deleted~~
6:9 Revenues in Self-Liquidated Facilities
7:4 Security of ITS
7:5 Privacy of ITS Resources
7:6 Technology Purchases

To access the BOR agenda items for these policies, go to <http://www.sdbor.edu/theboard/agenda/2010/December.htm> and scroll to agenda item P. (Policies 2:7 and 2:26 General Education Curriculum will be posted at a later date.)

Thank you,
Heather

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Common Examination Scheduling

NUMBER: II-3 (Formerly Policy II-A-5)

The periods from 4:00 to 6:00 p.m. on Mondays, 11:00 to 11:50 a.m. on Tuesdays, and 7:00 to 7:50 a.m. on Thursdays are designated for common examinations. Surbeck Scheduling is responsible for scheduling these periods.

1. The term “common exam” means an exam given simultaneously to several sections of a multiple section course or exams given for multiple courses. The common exam period is not to be used for the routine administration of exams for a single section course.
2. Common exams are not to exceed the allotted times as listed above.
3. Common examinations are scheduled on a first-come, first-served basis no more than 2 semesters in advance.
4. Requests must include specific course and section numbers or specific courses.
5. Common exams will be posted to the SDSM&T web calendar.
6. Scheduling undergraduate classes during common exam times is by exception and must be approved by the Provost/Vice President for Academic Affairs.
7. This policy does not preclude the right of an instructor to hold an exam at any time that is mutually agreeable to both instructor and all enrolled students.
8. If exams are scheduled outside of normal class periods, a scheduled class period will be cancelled to balance the number of contact hours for the course.

SOURCE: SDSM&T Faculty Sept. 1993; Faculty Senate, fall 2007; Office of the Provost, Dec. 2009

BOR Reference: None